Providing Broader Access: Texas State Retrospective ETD Digitization Project

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### Background

- Approximately 6,000 print theses held as second preservation copies in University Archives (about 200 linear feet) which can be disbound and scanned
- Institutional repository established in 2004 with BePress and migrated to DSpace in in 2012
- Contracted with 3rd party vendor Atmire to install and manage DSpace Repository
- Implementation of Vireo for born digital ETD workflows



# Legal Issues

- Prior to the Digital Collections Repository, no license agreements or permissions were formalized for electronic access
- Print copies available to view at the Library
- Authors retain copyright and ownership
- Review by Copyright Officer, Texas State
   University, and Texas State University System attorneys

#### Solution

Restrict access to require log-in with University NetID

Include a form for the author to grant permission for open online access

### Technology Process

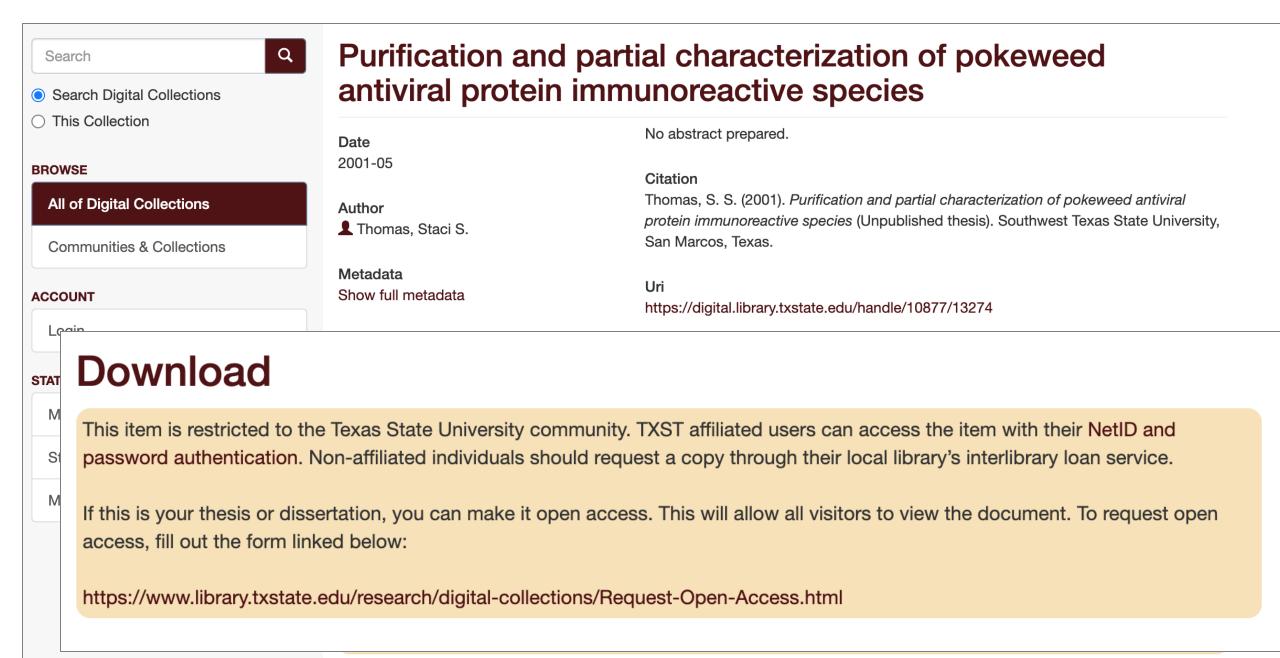
- Added new group "Affiliates"
  - Uses Shibboleth attributes
  - Automatically assigns university faculty, staff, and students in "Affiliates"
  - Requires login (NetID and password)
- All other users assigned to group "Anonymous"
  - Existing group for university campus and external
  - All users can view metadata but must login to view document(s)

#### Technology Process

- Bitstreams in DSpace
  - Edit groups for individual bitstreams
  - Assign to Groups
    - "Affiliates" = restricted access
    - "Anonymous" = open access

#### DSpace Bitstream Group Assignments





#### Request Open Access

Use this form to request that your thesis or dissertation, which has been digitized and included in the Texas State University Digital Collections repository, be made openly accessible.

This form is intended for Former Texas State Students, as the copyright holder, to authorize the release of their works for open access. If you are not the author, please request through the Interlibrary Loan department at your home library.

Contact <u>digitalcollections@txstate.edu</u> for more information or if you have questions.

Please provide information on the thesis or dissertation.

Thesis or Dissertation Title \*

#### Form Includes:

- Thesis or dissertation title
- Author
- Are you the author?
  - Yes
  - No
- What is your request?
- Contact information:
  - Name
  - Email
  - Phone (optional)

## Digitization Workflow



- Print theses/dissertations are disbound
- Scanned with Sheet Feeder Fujitsu fi-6670
  - High-speed color duplex scanning
- All pages are checked/processed and PDFs created
- MarcEdit download of MARC bibliographic record from Library Catalog Z39.50
- Save in folder on shared drive with PDF

## Submission to DSpace

- Script created in PHP using <u>file\_marc</u>
- Crosswalk MARC to Dublin Core XML file
- Generate ZIP SIP for DSpace ingest
  - Contains PDF and XML file
  - Automatically assigned to "affiliates" group

# Parse Marc Record using PHP file\_marc

```
if ($value instanceof File MARC Control Field) {
              $val = $value;
            } else {
              // Iterate through the subfields in this data field
                foreach ($value->getSubfields() as $code=>$subdata) {
                      \$ spx = "";
                      if($dc['element'] == 'title' && $code == 'b')
                        $spx = " ";
                      if($dc['element'] == 'title') {
                        $title .= $title." ".$subdata->getData();
                      if($thesis['element'] == 'degree' && $code == 'b')
                        $spx = " ";
                      if($dc['element'] == 'subject' && $code == 'z' ]
                        spx = "--";
```

# Create SAF format from parsed marc record

#### https://wiki.lyrasis.org/display/DSDOC5x/Importing+and+Exporting+Ite ms+via+Simple+Archive+Format

```
mkdir ($dest_dir);
copy($source_dir.$pdffile , $dest_dir . '/' . $pdffile) or die($dest_dir . '/' . $pdffile);
file_put_contents ($dest_dir . '/dublin_core.xml', $dc_xml);
if($thesis_xml) file_put_contents ($dest_dir . '/metadata_thesis.xml', $thesis_xml);
if($txstate_xml) file_put_contents ($dest_dir . '/metadata_txstate.xml', $txstate_xml);
file_put_contents ($dest_dir . '/contents', $pdffile."\tbundle:ORIGINAL\tpermissions:-r
    affiliates");
rename($source_dir, $export_dir); // Production only
fputcsv($csv, array($jobNumber, $file, $title, date('m-d-Y h:i:s') , $dept));
```

## Submission to DSpace

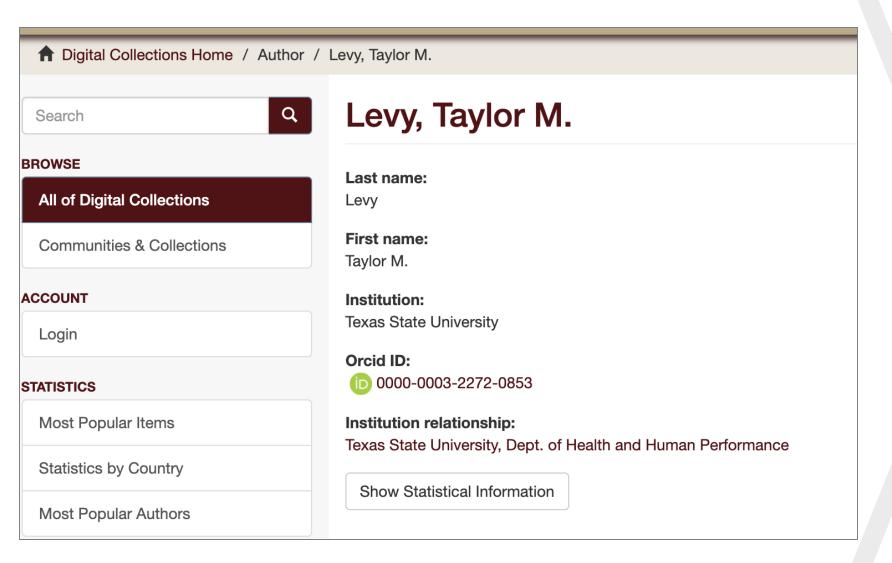
- Batch Upload Zip files
- 25 items per Zip
  - Manageability
  - Record-keeping
- Post-upload
  - Quality control check
  - Clean-up, as needed
  - Add metadata fields

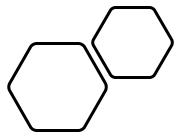
	A			В		С	D
1		Handle		Date Uploa	ded	Folder (ZIP File)	
61	10877/13258	10877/13258			1-03-17	1612824193	
62	10877/13259	10877/13259			1-03-17	1612824193	
63	10877/13260	10877/13260			1-03-17	1612824193	
64	10877/13262			202	1-03-17	1612824193	
65	10877/13263			202	1-03-17	1612824193	
66	10877/13264			202	1-03-17	1612824193	
67	10877/13265			202	1-03-17	1612824193	
68	10877/13266			2021-03-17		1612824193	
69	10877/13267			202	1-03-17	1612824193	
70	10877/13272	10877/13272			1-03-19	1612824199	
71	10877/13273			2021-03-19		1612824199	
72	10877/13274			2021-03-19		1612824199	
73	10877/13275			2021-03-19		1612824199	
74	10877/13276			2021-03-19		1612824199	
75	10877/13277			2021-03-19		1612824199	
70	10077/12270	10077/10070 10077/10070 10077/10070					
<	> ≡ 2021	FY 2019-2020	Withdrawn	Duplicates	Released OA	2019-08 Test Upload +	

# Record Keeping

#### Metadata

- New field txstate.access with value "restricted"
  - Allows auditing for accidental open access
- Authority control with DSpace "Concepts"
  - Author Concepts
  - Institutional Concepts
- Integration with ORCID
  - Automatic check for potential matches in ORCID
  - Display and link to ORCID, when available





#### Lessons Learned

- Testing, as always, is essential
  - Ensure that login link directs users back to the original item in DSpace
  - Batch uploading too many files at once is unmanageable
  - Proper record keeping helps automated or otherwise

#### Lessons Learned

- Requests and Fair Use
  - Users request access to restricted ETDs for research purposes
  - COVID impact? Unclear, but there are frequent requests
  - Determination with Copyright Officer:
    - A copy of the PDF can be sent via email
    - Must include statement indicating it is a restricted item
    - Only for personal research purposes

1,295	Uploaded	Theses and Dissertations
94	Withdrawn	Creative Writing: Permanent restriction
28	Duplicates	Already existed in repository
4	OA Requests	Author requests to make open access
15	Other Requests	Users seeking access for research

# Uploads to Date

# Thank You! Questions?

- Todd Peters, tp09@txstate.edu
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- Erin Mazzei, emazzei@txstate.edu
- Laura Waugh, lwaugh@txstate.edu